

**SoCAL CoDA**  
**QUARTERLY MEETING AGENDA**  
**03/04/23 10AM-1PM**

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**Hybrid Meeting Locations:**

- SHARE! Unity Room (6666 Green Valley Circle, Culver City, CA)
- Zoom: <https://us02web.zoom.us/j/81099980359?pwd=QnhWa29PNWh5eDJXNXI1UFVsVnpMZz09>

1. **CoDA Opening Prayer** (10-10:01): In the spirit of love and truth, we ask our Higher Power to guide us as we share our experience, strength, and hope. We open our hearts to the light of wisdom, the warmth of love, and the joy of acceptance.
  
2. Readings and Intros (10:01-10:10):
  - a. [Purpose](#) Article I.B.1. and 2. (page 1)
  - b. [Traditions](#) Article II (page 3)
  - c. Introductions/Voting members and visitors  
Please tell us:
    - Name
    - Position
    - Where you're from
    - Ice breaker question: Would you rather live on the beach or in a cabin in the woods? Why?Quorum count (simple majority of elected officers and standing sub-committee chairpersons - 11)
  
3. Board Reports: 2-3 mins each unless more time is needed (10:10-10:55):
  - a. **Chair - Thuy**
    - i. Approve [Minutes](#) from December 2022
    - ii. Next Meeting (typically first Sat at 10am in Mar, May/June/July plus annual assembly, Sept, Dec)- May 6, 2023?
    - iii. Housekeeping:
      1. To help us hear everyone, please raise your hand and wait until you are called on before speaking.
      2. Please remind me to give a 30 seconds pause to connect with HP before voting on motions.
      3. We take a break about half way
    - iv. Open positions updates-
      1. recording secretary - is there someone willing to be recording secretary today? (recording is an option)
      2. H&I (we'll discuss this later in the agenda)
      3. Sharon A has returned as Delegate 2!
      4. Welcome Eddy as Alternate Delegate!
    - v. I'd love to rotate our meeting location so please let me know if you are aware of a space that is set up for hybrid meetings. Please email me at [chair@socalcoda.org](mailto:chair@socalcoda.org) or send me a private chat.
    - vi. I have a few items regarding the SoCal CoDA Conference. We'll discuss further in New Business.
      1. Registration Packet Items (by early May)
        - a. Assembly Agenda
        - b. Open positions
        - c. Motions
      2. Would the reps like to provide short presentations about their intergroups at

the Assembly?

3. Would the Board like to lead workshops on Saturday, June 3rd before the Assembly meeting?

**b. Treasurer - Anna**

**c. Vice Chair - Kirsten**

Worked with Wells Fargo in securing a means of accepting and sending money through Zelle

Worked with Wells Fargo to confirm a debit card to our main checking account that can be used at the Board's discretion

Ordered new checks with the PO Box address to be sent to our current treasurer

Worked with current and previous members of the board to update the names on the account(s) and make sure the right people have the necessary level of permissions

Assisted the Chair with any adhoc needs to keep the business of the Board running smoothly

**d. Immediate Past Chair - Christine**

SoCalCoDA officer positions up for election at 2023 Assembly

Vice Chairperson (1 yr)

Recording Secretary (2nd yr of 2-yr of term)

Corresponding Secretary (2 yr)

Conference Facilitator (2 yr)

Delegate 2 (for 2024 & 2025 world conference) [Sharon A was finishing out Marlene's 2yr term from 2021](#)

Alternate Delegate ([for 2024 world conference](#)) [Eddy for 2023 \(??\)](#)

Historian (2 yr)

Hospitals and Institutions Chairperson (2nd yr of 2-yr term)

FYI BY-LAWS

ELECTIONS

1. Elections will be held at the annual Assembly.

2. At the SoCalCoDA meeting prior to the annual Assembly, the Immediate Past Chairperson may appoint an Ad Hoc election committee to establish procedures for the election and to nominate members to fill any or all of the open offices. Further nominations may be made from the floor of the Assembly, and members may also volunteer for office at that time.

3. The Chairperson, Recording Secretary, Treasurer, Delegate 1, H & I Chairperson, and Webmaster are to be elected on even-numbered years; the Corresponding Secretary, Delegate 2, Historian, Conference Facilitator, and any other officers are to be elected on odd-numbered years. The Vice Chairperson and Alternate Delegate will be elected annually.

**e. Recording Secretary - OPEN**

Please see minutes [here](#)

**f. Corresponding Secretary - Gary**

Please check that your contact information is accurate, mark if you are receiving the

board email, and initial under today's date to indicate your attendance: [2022-2023 SoCal CoDA Board Contact Info](#) March 4, 2023

### ***Corresponding Secretary Report***

Since the last meeting, I have sent out twenty-three letters acknowledging 7<sup>th</sup> Tradition donations to SoCal Coda.

I had one person email me asking if when would please start using PayPal as it would make it easier for her to keep up quickly on the receipt of 7<sup>th</sup> Tradition payment. I asked about other forms like Zelle and Venmo, to which she said not all banks use Zelle, and therefore that wasn't an option for her.

I related that I would pass on her request to the Treasurer, and bring it up at the next board meeting.

I was asked to update emails for board positions to insure all members were receiving correspondence for the SoCal Coda Board. I am working on that with Lisa, Web person.

Please go to the Check-in Contact list to sign in for this meeting. Check your information and if something is incorrect, please contact me to correct it at [twoopenhandscoda@gmail.com](mailto:twoopenhandscoda@gmail.com)

Thank you, Gary J

#### **g. Webmaster Chair - Lisa**

##### **MONTHLY MAILER**

- content due by the First Tuesday of each month
- mailer ready for review first Saturday
- if modifications are necessary, they will be available by the second Wednesday
- mailed the second Saturday of each month

#### **h. Historian - Joe H**

- Have been updating SoCalCoDA quarterly and assembly minutes, treasurer reports, 7th Tradition reports, financial statements, etc.
- Renaming documents, into ascending order, and will upload them to <https://socialcoda.org/HistoricalData/>  
*A link to this web directory is not presented on any web page at the SoCalCoDA website.*
- Have gone back as far as 2018, may get 2017 done later this evening.
- Board contacts will not be included in the historical data; neither will be documents reflecting members' phone/email data.
- Still working on recordings from previous SoCalCoDA conferences, while also working on recordings from Super Seminar Saturday (San Diego); my plate is full...the files have to be set to a lower bitrate, and the file tags need edited to reflect the conference and date, speaker, workshop presenter, etc.
- Thank you for letting me be of service!

#### **i. Hospitals and Institutions - OPEN**

#### **j. Community Representatives**

- i. The Valleys CoDA - Sharon A

- ii. Intergrupal de CoDA en Espanol - Lucia
- iii. Intergrupal de Hispana CoDA - Carla
- iv. San Diego - Aaron (Tony A - alt) -
  - Tony A is our new Regional Rep Alternate
  - We are having a good turnout of Group Representatives to our monthly business meeting (about 10 of our 30 meetings)
  - Most positions are filled and we have been having monthly activities with our new activities chair
  - We are talking about having a workshop on how to deal with zoom bombers.
  - Planning is going well for the SoCal conference. There is a call for volunteers and speakers. One day is virtual and one is in person.
- v. LA CoDA - Tom F (No - alt)
  - LA had elections in November and did not elect a Chairperson and a few other positions
    - a. we have had the ViceChair running the meetings in a compressed way.
  - After a very long period, we now have a webmaster
  - Still no consensus on if LA will volunteer to run the 2024 Conference.
  - There is an ad hoc committee working on how to make the monthly meeting “safer”.
  - It has been about 2 years since we have had an Events Chair.
- vi. Desert Communities - Corrine S.
- vii. CVCODA Intergroup - Scott P

(10:55)

**k. Ad-hoc Committee Resourcing Audio Productions - J**

We'll discuss further in old business

**l. Conference Facilitator - Christine**

**m. Ad Hoc SoCal Conference Planning Committee - Robert**

(Rotation: SD-2023, LA-2024, TVCC-2025?, Desert-2026?)

Planning Committee has finalized flyer/links for Save the Date, Call for Service and Google sheets for volunteers and workshops/speakers suggestions.

Following dissemination of these, the Planning Committee will move forward with planning further event details based on responses to Call for Service and volunteer interest for presentations/workshops/other assistance.

Support from SoCal Committee includes:

Coverage of upfront planning costs have been reimbursed. Thank you!

E-blast to SoCal email list with Save the Date and Call for Service information

Post Save the Date and Call for Service information at SoCal Website

Post links to volunteer and workshop Google sheet forms

Disseminate Save the Date and Call for Service information to regional committees/representatives

**Links to flyers**

<https://drive.google.com/file/d/1-XjG2GHJJjeXUpe9TvYIRf9QYKhL94Sr/view?usp=sharing>

**Links to Google forms**

Volunteer link here: <https://tinyurl.com/yk6584ee>

Workshop interest link here: <https://forms.gle/sRsgd4PXAa44CMse6>

*We discussed coordinating local fellowship opportunities on Sunday as part of the conference, the committee has decided to host some on-line activities . How many activities and what content is pending the responses to the workshop interest form.*

*We would like to provide an online opportunity to come together in-person after the on-line session concludes, more information on this will be forthcoming.*

The committee would also like to have a closing meeting/ceremony with readings and opportunities for sharing from all the different regions of the SoCal Community. Possibly each *region would get 10 minutes to share with all of SoCal.*

*Input and feedback is welcome.*

*The committee email is*

[arewethereyet023@gmail.com](mailto:arewethereyet023@gmail.com).

### **Other planning thoughts**

#### **Work done - Woo-hoo!!**

Dates determined  
Deposit paid  
In-person/Virtual/Hybrid - determined  
Theme - determined  
Flyers/Images - created  
Volunteer Interest Link - created  
Presenter Submission Link - created  
On-line registration platform- determined  
Location for in-person conference - reserved!

#### **In progress:**

On-line conference "home page" - exploring Eventbrite & prior Google site options  
On-site food - exploring options (outdoor food truck not an option per Marina Village rules)  
Budget/Suggested Donation - to be discussed  
Reservations/Cancellations/Refunds - to be discussed  
Speaker/Workshop scheduling - resources for speakers are being identified

Thank you for all your support.

Please see the attached pdf with the link included for the volunteer form. For your use.

We are looking forward to hosting the elections and conference



n. **CSC Delegates - 2022/2023: Vanessa (1), OPEN (2), Eddy (Alt)**

2023 CSC will be in Houston, TX the week of July 24

In response to the motion passed by the SoCal Board at the last meeting, we gathered a set of past delegates as well as current delegate 1 and the alternate delegate. The purpose of this meeting was to chart a course for the delegates work this year. We discussed that the goal should be spurring conversation about important topics that are happening at World and, in fact, that this discussion is more important than votes on particular motions. How could we go about spurring more conversation?

One idea was to embed short, concurrent, sessions at our SoCal CoDA conference on hot topics. World topics have not competed well against workshops in the past. We met with the conference planners and quickly found out that this would not work because of the physical set-up of the in-person side of the hybrid program. There was, however, an openness to include a report back from CSC2022 in the beginning of the program. We have not followed-up on this yet.

A couple of other ideas came up:

- Do we, SoCal CoDA, want to put in a motion to CSC2023 that would give an earlier date for motions to be published?
- Would it be useful for the delegates to summarize the [Quarterly Service Report](#) from World for the SoCalCoDA board and, potentially, to be distributed to the intergroups? ([The latest QSR.](#))

Finally, due to inflation, we have flagged for the Treasurer that we will likely need a larger travel budget for CSC 2023 in Dallas, than we had in 2022 in South Dakota.

How would the SoCal CoDA board like the delegates to proceed with their work?

11:25-11:40am Break

4. Old Business (11:40, ~10 mins each item) (Reminder to count voting members-15)

- a. Conference Committee Motion: I would love to put in a motion that SoCal has an events committee that can work on the conventions in Palm Desert, LA, San Diego and now we have the TVCC Valley's. One committee under the same umbrella, maybe just a two or three year commitment put a service team together and work on the Convention and assembly a year ahead of time for whichever is the hosting city. → Tabled on 9/10 for rewording with inclusion of by-laws changes

New wording:

I move that the board enact the following changes to the Bylaws:

1. Change Article V First paragraph

From:

“Officers shall consist of Chairperson, Vice Chairperson, Immediate Past Chairperson, Treasurer, two Delegates (Delegate 1 and Delegate 2) and one Alternate Delegate to CoDA World Fellowship, Recording Secretary, Corresponding Secretary, Hospitals and Institutions Chairperson, Historian, ~~Conference Facilitator~~, and others as needed. These officers do not govern, they are elected only to facilitate the mission of The Committee.

To:

“Officers shall consist of Chairperson, Vice Chairperson, Immediate Past Chairperson, Treasurer, two Delegates (Delegate 1 and Delegate 2) and one Alternate Delegate to CoDA World Fellowship, Recording Secretary, Corresponding Secretary, Hospitals and Institutions Chairperson, Historian, <Conference Committee Chairperson>, and others as needed. These officers do not govern, they are elected only to facilitate the mission of The Committee.

2. Change Article V Section B, Item 3

From:

“The Chairperson, Recording Secretary, Treasurer, Delegate 1, H & I Chairperson, and Webmaster are to be elected on even-numbered years; the Corresponding Secretary, Delegate 2, Historian, ~~Conference Facilitator~~, and any other officers are to be elected on odd-numbered years. The Vice Chairperson and Alternate Delegate will be elected annually.”

To:

“The Chairperson, Recording Secretary, Treasurer, Delegate 1, H & I Chairperson, and Webmaster are to be elected on even-numbered years; the Corresponding Secretary, Delegate 2, Historian, <Conference Committee Chairperson>, and any other officers are to be elected on odd-numbered years. The Vice Chairperson and Alternate Delegate will be elected annually.”

3. Change Article V, Section C., Item 11

From:

“CONFERENCE FACILITATOR: Acts as liaison between SoCalCoDA and the intergroup hosting the Annual Regional Conference. It is recommended that the Conference Facilitator have had previous experience as a conference committee chair.”

To:

*<Put what you want to put here about the new position you are proposing>*

4. Change Article V Section C, Item 12

From:

“WEBMASTER: Maintains and updates the SoCal CoDA website and performs CoDA web and email related responsibilities. Sends out periodic emails and assists the ~~Conference Facilitator~~, Conference Chair and Delegates with technical responsibilities as needed. Shall perform other duties as may be assigned by the Chairperson or Board of Trusted.”

To:

“WEBMASTER: Maintains and updates the SoCal CoDA website and performs CoDA web and email related responsibilities. Sends out periodic emails and assists the ~~<Conference~~ **Committee Chairperson**> and Delegates with technical responsibilities as needed. Shall perform other duties as may be assigned by the Chairperson or Board of Trusted.”

5. Change Article V Section D, Item 1

From:

“Terms shall be for two years, with the exceptions of the Vice Chairperson and Alternate Delegate, which shall each be for one year. A year shall be considered as the time elapsed between meetings of the Annual Assembly.”

To:

“Terms shall be for two years, with the exceptions of the Vice Chairperson and Alternate Delegate, which shall each be for one year. *<Add the non-standard term length for the new position>* A year shall be considered as the time elapsed between meetings of the Annual Assembly..”

6. Change Article IX Section B, Item 2

From:

“At any given time there shall be three authorized signatories on the SoCalCoDA account(s). Signatories on the SoCal CoDA savings account and checking account will be Chair, Vice Chair, and Immediate Past Chair. A second savings and checking account will be maintained for the use of the annual SoCalCoDA Conference. The ~~Conference Facilitator~~ will be one of the three signatories on this second set of accounts. The other signatories will be the Chair and Vice Chair.”

To:

“At any given time there shall be three authorized signatories on the SoCalCoDA account(s). Signatories on the SoCal CoDA savings account and checking account will be Chair, Vice Chair, and Immediate Past Chair. A second savings and checking account will be maintained for the use of the annual SoCalCoDA Conference. The ~~<Conference~~ **Committee Chairperson**> will be one of the three signatories on this second set of accounts. The other signatories will be the Chair and Vice Chair.”

b. Ad-hoc Committee Resourcing Audio Productions -

**Motion** to create distribution channel(s) for the archive of recordings, to be determined by the Ad-Hoc Committee resourcing audio productions. Maintenance of the channel(s) to fall under the purview of the webmaster.

Make the following changes to By-Laws (V, C, 12. WEBMASTER):

Remove sentence 3 ("Shall perform other duties as may be assigned by the Chairperson or Board of Trusted")

Replace with: Maintains the online recordings archive. Shall perform other duties as may be assigned by the Chairperson or group conscience of the Board.

5. New Business (~10 mins each item)

a. Proposed 2023/2024 Budget

SoCal CoDA Regional Committee 2022/2023 Financial Statement								
SoCal CoDA Checking Acct - 1145 - as of 08/31/22						1		
						Budget	Budget 2020/2021	Notes
	1st Quarter	2nd Quarter	3rd Quarter	4th Qtr To Date				
	Oct - Dec 2021	Jan - Mar 2022	Apr - Jun 2022	Jul - Sep 2022	YEAR TO DATE (08/31/22)			
Beginning Balance	\$25,598.48	\$30,288.30	\$26,748.52	\$26,748.52		\$3,400	\$23,293.85	The 2022/2023 actual was 28% of budget
<b>INCOME</b>						\$0	\$2,151.00	
7th Tradition Receipts	\$1,188.23	\$553.79				\$0	\$4,800.00	
Interest Income	\$1.64					\$2	\$0.00	
Other Income	\$12.00			**		\$12	\$1,800	\$0.00
Conf Seed Money Returned						\$0	\$0	\$1,700.00
Conf Proceeds to SCCRC						\$0	\$6,900	\$2,000.00
<b>TOTAL INCOME</b>	\$1,201.87	\$553.79	\$0.00	\$0.00	\$13.64	\$0	\$8,500.00	
<b>EXPENSES</b>						\$20		
Bank Charges	\$728.97					\$1,700	\$40.00	
Conference Expenses	\$50.00	\$1,200.00				\$1,000		
Seed Money	\$0.00					\$0		Bill pay TVCC on Jan 26
Assembly Lunch Subsidy	\$0.00					\$0		
TVCC	\$15.00					\$0	\$1,500	\$1,500.00
Delegate Expenses						\$0	\$1,500	\$1,500.00
Delegate 1	\$1,123.03					\$1,123	\$1,500	\$1,500.00
Delegate 2	\$1,042.30					\$1,042	\$200	\$200.00
Alternate	\$0.00					\$0	\$300	\$300.00
Quarterly Meeting Expenses	\$0.00	\$166.39				\$166	\$160	\$160.00
Mileage Reimbursements	\$0.00					\$0	\$100	\$100.00
P.O. Box Rental Fees	\$0.00					\$0	\$0	\$0.00
Printing/Copies/Postage (use this for supplies)	\$27.34					\$27	\$100	\$100.00
Delegate Printing & Supplies	\$0.00					\$0	\$100	\$100.00
H&I Sub Committee Supplies	\$0.00					\$0	\$0	\$0.00
Historian Committee Supplies	\$0.00					\$0	\$225	\$225.00
Supplies	\$0.00					\$0		
Website Fees, Recordings	\$315.36	\$225.00	\$166.39			\$707		
World CoDA SDCC Hospitality Contribution	\$0.00					\$0	\$8,405	\$8,500.00
SoCal Conference Proceeds	\$50.00					\$50		
<b>TOTAL EXPENSES</b>	\$3,352	\$1,591	\$166	\$0	\$3,116			
<b>NET GAIN (LOSS)</b>	(\$2,150.13)	\$1,591.00						
Ending Balance - SoCal Checking - 1145	\$23,448.35	\$26,748.52	\$26,748.52	\$26,748.52				
<b>Cash On Hand - All Accounts</b>								
Ending Balance - SoCal Checking - 1145	\$23,448.35	\$26,748.52	\$26,748.52	\$26,748.52				
Ending Balance - Social Savings - 7343	\$2,662.22	\$2,662.22						
Conference Checking 1137	\$547.00	\$547.00						
Conference Savings 7335	\$330.56	\$330.56						
<b>Total Cash on Hand - All Accounts</b>	<b>\$26,988.13</b>	<b>\$30,288.30</b>	<b>\$26,748.52</b>					

and will be reflected in next quarters update.

\*\* \$2,000 Host Grant (income) forthcoming in Sept as a reimbursement from San Diego Intergroup, for 2018 CSC in San Diego

b. Suggest disbanding H&I?

- i. Job description: 9. HOSPITALS AND INSTITUTIONS CHAIRPERSON: Chairs the committee responsible for providing guidelines and assistance to Community Committees to aid them in implementing the Coda World Fellowship H & I Service Manual in their local area.
- ii. From Sharon: When I took on H&I at SoCal, Barbara mentioned to me there isn't anything that SoCal H&I needs to do since each Community (SD, LA and Desert) has their own Chair and Committee. My experience this past year as H&I Chair for LA proved this true. When I needed support I reached out to World directly since they created the Coda World Fellowship H&I Service manual. It seems like SoCal H&I would be an unnecessary "middle man" so to speak. I support your motion to remove the H&I position based on these ideas.

c. Elections for:

Recording Secretary

- d. Discussion about the items we need for the Assembly meeting at the SoCal CoDA Conference.

Registration Packet

- Agenda
- Open positions
- Motions

Would the reps like to provide short presentations about their intergroups at the Assembly?

Would the Board like to lead workshops on Saturday, June 3rd before the Assembly meeting?

- e. Is someone willing to work on the wording to change the bylaws to include the community reps in the count for quorum?

#### G. QUORUM

At all meetings of SoCalCoDA a simple majority of elected officers and standing sub-committee chairpersons shall be sufficient to constitute a quorum.

- f. Eddy and Rosa would like permission to briefly present the ongoing work that the newly formed CoDAteen world committee is doing to restructure CoDAteen, revise/update literature and develop resources available for CoDA groups, intergroups to create/structure age appropriate CoDAteen meetings where teenagers can safely share their experience, strength and hope with other teens. A 10 minute presentation.

6. Reminder: Next meeting will be \_\_\_\_\_ (May 6, 2023? @ 10am Pacific at SHARE at 6666 Green Valley Circle, Culver City, CA?)

7. **CoDA Closing Prayer (1:00):** We thank our Higher Power, for all that we have received from this meeting. As we close, may we take with us the wisdom, love, acceptance, and hope of recovery.

#### Notes for Assembly:

##### CHANGES TO THE BY LAWS

- All changes in the By Laws of the Southern California Regional Committee of CoDA, be they additions or amendments, require a two-thirds majority vote of the Regional Assembly.

Additions and amendments may be proposed in any of the following ways:

1. Submittal to SoCalCoDA by any member of CoDA in the Southern California Region.
2. Motion at a SoCalCoDA quarterly business meeting.
3. Motion on the floor of the Regional Assembly; simple majority approval shall require ratification at the following annual meeting.

Changes proposed in Section B, paragraphs 1 and 2 shall be reviewed by The Committee with a simple majority necessary to present them at the following annual Assembly. The Committee may implement, by two-thirds majority vote, any of the above-proposed changes throughout the working year, subject to approval by two-thirds majority of the Regional Assembly at the next annual meeting.

1. **Passed on 9/10/22 (Ad-Hoc Committee resourcing audio productions ) Motion** to create distribution channel(s) for the archive of recordings, to be determined by the Ad-Hoc Committee resourcing audio productions.

Maintenance of the channel(s) to fall under the purview of the webmaster.

Make the following changes to By-Laws (V, C, 12. WEBMASTER):

Remove sentence 3 ("Shall perform other duties as may be assigned by the Chairperson or Board of Trusted")

Replace with: Maintains the online recordings archive. Shall perform other duties as may be assigned by the Chairperson or group conscience of the Board.